

Bouse Elementary School District No. 26
Fax: (928)851-2986
Phone (928)851-2213
PO Box 'S' Bouse, AZ 85325



NOTICE OF REGULAR BOARD MEETING

BOUSE SCHOOL DISTRICT GOVERNING BOARD

Wednesday, June 22, 2022 at 3:30 pm

Bouse Elementary School

Please see www.bouseschool.org for more info

Pursuant to A.R.S. 38-432.01, NOTICE IS HEREBY GIVEN to the members of the GOVERNING BOARD and the general public that the GOVERNING BOARD OF THE BOUSE SCHOOL DISTRICT NO. 26 will hold a meeting open to the public. The Governing Board reserves the right to move into executive session for legal advice with its attorney, in person or by telephone, for any item listed on the agenda, pursuant to A.R.S. 38-431.02(A) (3). Additional documentation relating to the public meeting agenda may be obtained at least 24 hours in advance of the meeting by contacting the business office at (928)851-2213.

****Minutes****

1. **Call the meeting to order:** Pam Finkbeiner called this meeting to order at 3:30PM.

Roll call: Pam Finkbeiner, Board President

Ann LeMaster-Wilson, Board Clerk

Also in Attendance Brandy Peck, Ron Fletcher, Rebecca Williams, Cassandra Calderon and Janell Carbary.

2. **Pledge of Allegiance:**

3. **Approve the agenda:**

Pam Finkbeiner made a motion to approve the Board Agenda as presented. Ann LeMaster-Wilson second and the motion carried a unanimous vote.

4. **Call to the public- *This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38- 431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.***

No one present from the public.

** The order of the agenda items is subject to change at the discretion of the Board. Persons with a disability may request reasonable accommodations by contacting the business office at (928)851-2213. Requests should be made as early as possible to allow time to arrange the accommodation. Members of the Governing Board will attend the meeting either in person or on a conference call.

5. Superintendent's Report-

Brandy Peck: We just received the AASA (State) testing results. I will be comparing to last years results and will have those numbers for the next board meeting. We have hired a new custodial staff member who has been doing a thorough deep cleaning of the inside of the school. A couple of weeks ago we had a large water leak in the mechanical building. It has since been repaired.

Ron Fletcher: I have discussed with Brandy about establishing a school security policy and action plan that will need to be approved by the school board. We will be working on the development of the plan and training for staff members this coming school year.

6. Approve public hearing minutes and regular board minutes for May 4, 2022.

Pam Finkbeiner made a motion to approve the public hearing minutes and regular board minutes for May 4, 2022. Ann LeMaster-Wilson second and the motion carried a unanimous vote.

7. Discuss/Action to approve Financial Report.

Ann La Master-Wilson made a motion to approve Financial Report to include Fund Balance Report for May FY 21/22, expense voucher 2222 in the amount of \$21,799.32, expense voucher 2223 in the amount of \$9,112.87, expense voucher 2224 in the amount of \$20,365.84, payroll voucher 22 in the amount of \$23,820.61, payroll voucher 23 in the amount of \$24,817.68, payroll voucher 24 in the amount of \$18,620.35. payroll voucher 24.1 in the amount of \$54,014.87 and Student Activities Fund Report for April and May. Pam Finkbeiner second and the motion carried a unanimous vote.

8. Discussion/Action to adopt the Business Manager as treasurer of the Student Activities Fund for FY 22/23.

Ann LeMaster-Wilson made a motion to adopt the Business Manager as treasurer of the Student Activities Fund. Pam Finkbeiner second and the motion carried a unanimous vote.

9. Discuss/Action to adopt the Business Manager, the Administrator, and the Receptionist/Bookkeeper as authorized signers on the Student Activities Fund Bank Account for FY 22/23.

Ann LeMaster-Wilson made a motion to adopt the Business Manager, the Administrator and the Receptionist/Bookkeeper as authorized signers on the Student Activities Fund Bank Account for FY 22/23. Pam Finkbeiner second and the motion carried a unanimous vote.

10. Discuss/Action to approve the signing of expense/payroll vouchers between Board Meetings for FY 22/23.

Ann LeMaster-Wilson made a motion to approve the signing of expense vouchers between Board Meetings for FY 22/23. Pam Finkbeiner second and the motion carried a unanimous vote.

** The order of the agenda items is subject to change at the discretion of the Board. Persons with a disability may request reasonable accommodations by contacting the business office at (928)851-2213. Requests should be made as early as possible to allow time to arrange the accommodation. Members of the Governing Board will attend the meeting either in person or on a conference call.

11. Discussion/Action to approve Intergovernmental Agreement for Vail Unified School District (Beyond Textbooks), Yavapi County (E-Rate Services), La Paz County Educational Services(Speech and OT services) and Tyler Technology Cloud Service (Student Information System)with Bouse Elementary School District for FY 22/23.

Ann LeMaster-Wilson made a motion to approve Intergovernmental Agreement for Vail Unified School District, Yavapi County, La Paz County Education Services and Tyler Technology Cloud Services with Bouse Elementary School District for FY 22/23. Pam Finkbeiner second and the motion carried a unanimous vote.

12. Discussion/Action to approve the Cooperative Agreement with Mohave Educational Services, 1 GPA, Save Contracts and Omnia Partners Services for FY 22/23.

Ann LeMaster-Wilson made a motion to approve the Cooperative Agreement with Mohave Educational Services, 1 GPA, SAVE Contracts and Omnia Partner Services for FY 22/23. Pam Finkbeiner second and the motion carried a unanimous vote.

13. Discussion/Action to approve Conflict of Interest Policy form and No Gift from Vendors Policy form to be completed by appropriate staff members/ Board Members for FY 22/23.

Ann LeMaster-Wilson made a motion to approve Conflict of Interest Policy form and No Gifts from Vendors Policy form to be completed by appropriate staff members/Board members for FY 22/23. Pam Finkbeiner second and the motion carried a unanimous vote.

14. Discussion/Action to approve Open Enrollment Capacity Limits.

This is a new requirement coming down from the state level. In order to meet the open enrollment requirements we must have a board approved capacity limit that clearly marks when we will no longer accept students from outside our district. After some discussion with the members of the School Improvement Committee, we would like to set this limit to a classroom capacity of 15. This means once there are 15 students enrolled in any class, we would no longer accept out of district students for those grade levels. These potential students would be placed on a waiting list to be enrolled on a first come, first served basis. This limit does not affect the enrollment of students who live within our school's boundaries.

Ann LeMaster made a motion to approve the Open Enrollment Capacity Limits to 15 students per classroom. Pam Finkbeiner second and the motion carried a unanimous vote.

15. Discussion/Action to approve hiring Heather McKenzie as a part-time custodian.

Heather is a current Bouse resident. She has many years of experience in janitorial and custodial work including owning her own cleaning company several years back.

Ann LeMaster-Wilson made a motion to approve hiring Heather McKenzie as part-time custodian. Pam Finkbeiner second and the motion carried a unanimous vote.

** The order of the agenda items is subject to change at the discretion of the Board. Persons with a disability may request reasonable accommodations by contacting the business office at (928)851-2213. Requests should be made as early as possible to allow time to arrange the accommodation. Members of the Governing Board will attend the meeting either in person or on a conference call.

16. Discuss/Action to approve FY 22/23 proposed budget.

Ann LeMaster-Wilson made a motion to approve FY 22/23 proposed budget. Pam Finkbeiner second and the motion carried a unanimous vote.

17. Discuss/Action on Notice to set a date for the adoption of the FY 22/23 budget and have a hearing for Truth and Taxation.

Ann LeMaster-Wilson made a motion to set a date for adoption of the FY 22/23 budget and public hearing for truth and taxation for July 13th 2022. Pam Finkbeiner second and the motion carried a unanimous vote.

18. Next regular board meeting is on July 13, 2022.

19. Adjourn regular board meeting: Pam Finkbeiner adjourned meeting at 4:02PM

Pursuant to the Americans with Disabilities Act (ADA), the Bouse Elementary School District does not exclude members of the public from participation in school board meetings and does not deny the benefit of services, programs, activities, or in any way discriminates against individuals with a disability. If an individual can contact (928)851-2213 at the Bouse District Office via phone number or email between the hours of 8:00 a.m. and 3:00 p.m., Monday- Thursday, at least two business days before the meeting.

Pamela Finkbeiner, President

Ann LeMaster-Wilson, Clerk

James Pontious, Member

** The order of the agenda items is subject to change at the discretion of the Board. Persons with a disability may request reasonable accommodations by contacting the business office at (928)851-2213. Requests should be made as early as possible to allow time to arrange the accommodation. Members of the Governing Board will attend the meeting either in person or on a conference call.