

Bouse Elementary School District No. 26
PO Box 94 Bouse, AZ 85325
Phone (928)851-2213



NOTICE OF REGULAR BOARD MEETING

BOUSE SCHOOL DISTRICT GOVERNING BOARD

Wednesday, July 5, 2023 at 3:30 pm

Bouse Elementary School

Please see www.bouseschool.org for more info

Pursuant to A.R.S. 38-432.01, NOTICE IS HEREBY GIVEN to the members of the GOVERNING BOARD and the general public that the GOVERNING BOARD OF THE BOUSE SCHOOL DISTRICT NO. 26 will hold a meeting open to the public. The Governing Board reserves the right to move into executive session for legal advice with its attorney, in person or by telephone, for any item listed on the agenda, pursuant to A.R.S. 38-431.02(A) (3). Additional documentation relating to the public meeting agenda may be obtained at least 24 hours in advance of the meeting by contacting the business office at (928)851-2213.

****Minutes****

1. Call the meeting to order : Pam Finkbeiner called this meeting to order at 3:31PM.

Roll call: Pam Finkbeiner, President

Ann Le Master-Wilson, Clerk

Jody Wilson, Member

Bouse Elementary Staff present: Paul Martin and Alexis Goodson.

Members of the public present: Heather Huhtala, Janell Carbary and Shirley Baker

2. Pledge of Allegiance:

3. Approve the agenda:

Ann LeMaster-Wilson made a motion to approve the Board Agenda as presented. Jody Wilson second and the motion carried a unanimous vote.

4. Call to the public- *This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38- 431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.*

5. Superintendent's Report

Mr. Martin and Mrs. Parker attended the AZED CSI training #3 on June 15th with positive results, as we move into another year of our school improvement. In addition, we have been assigned an English Language Professional Learning Specialist who we worked with during our training.

Planned school site visits from our AZED Representative will occur during the academic quarter 1, 2 & 3.

Mr. Martin will be attending the 2-day AZED "Qualified Evaluator Training" in July. This is required and designed to provide tools, strategies, and resources to assist with supporting teacher practice in the evaluation process. As a qualified evaluator, the district will not have to outsource, and thus will save on the associated costs. Several staff members are scheduled to attend the La Paz County food handlers training in July as well.

Mr. Martin took part in a conference call with the La Paz County Sheriff's Department, Representatives from the majority of area schools & Vendor Multuallink . The county is at their expense offering to install panic buttons within each classroom in the event of an onsite emergency. More information to follow at a later date for board discussion and approval.

Our main school bus remains offsite receiving general maintenance and specific repairs in preparation for the upcoming school year.

Clean up of school grounds and preparation for the first day of school continues on a daily basis with positive results from all involved.

6. Approve regular board minutes for June 7, 2023.

Ann Lemaster-Wilson made a motion to approve the regular board minutes for June 7, 2023.
Jody Wilson second and the motion carried a unanimous vote.

7. Approve public hearing minutes for June 28, 2023

Ann LeMaster-Wilson made a motion to approve the regular board minutes for June 28, 2023. Jody Wilson second and the motion carried a unanimous vote.

8. Approve special board meeting minutes for June 28, 2023.

Ann LeMaster-Wilson made a motion to approve the special board meeting minutes for June 28, 2023. Jody Wilson second and the motion carried a unanimous vote.

9. Discussion/Action to approve Financial Report. *Motion to approve Financial Report to include Fund Balance Report for June FY 22/23, expense voucher 2324 in the amount of \$14,871.61, expense voucher 2325 in the amount of \$6,401.46, payroll voucher 25 in the amount of \$11,151.26, payroll voucher 26 in the amount of \$11,366.72, and Student Activities Fund Report for JUNE of \$2,893.52.*

Ann LeMaster-Wilson made a motion to approve the Financial Report. Jody Wilson second and the motion carried a unanimous vote.

10. Discussion/Action to approve Business Manager and Administrator authority to dispose of equipment deemed obsolete and no longer needed by the district.

Ann LeMaster-Wilson made a motion to approve Business Manager and Administrator authority to dispose of equipment deemed obsolete and no longer needed by the district. Jody Wilson second and the motion carried a unanimous vote.

11. Discussion/Action to authorize La PAz County to invest idle funds for FY 23/23. Discussion of idle funds has been tabled until more information can be provided. This topic will be revisited in the next school board meeting.

12. Discussion/Action to approve the Board determination for sole source vendors for FY 23/24
Ann LeMaster-Wilson made a motion to approve the board determination for sole source vendors for FY 23/24. Jody Wilson second and the motion carried a unanimous vote.

13. Discussion/Action to approve the Business Manager as treasurer of the student council/Student activities bank account. Ann LeMaster-Wilson made a motion to approve the Business Manager as treasurer of the Student Council/Student activities bank account. Jody Wilson seconded the motion and carried a unanimous vote.

14. Discussion/action to approve Business Manage , Head Teacher and Administrative Assistant as authorized signers on the student activities Fund Bank Account. Ann LeMaster-Wilson made a motion to approve Business Manager, Head Teacher and Administrative Assistant as authorized signers on the student activities Fund BAnk Account. Jody Wilson second and the motion carried a unanimous vote.

15. Discussion/Action to approve Policy Advisory 744-747 (2nd Reading):

The following policy advisories are the result of laws passed by the Arizona Legislature (PA 747) and a response to open meeting law investigations conducted by the Arizona Attorney General (PA 744-46)

Policy Advisory No. 744, policy IGA-Curriculum Development

Policy advisory No. 745, Policy IGD-Curriculum Adoption

Policy Advisory NO. 746, Policy IJJ-Textbook/Supplementary Materials selection and adoption

Policy Advisory NO. 747, Policy JLCD-Medicines/Administering to students

Regulation JLCD-R Medicine/Administering Medicines to Students

Exhibit JLCD-EB-Medicines/Administering medicines to students

(Arizona Seizure Action Plan)

Ann LeMaster-Wilson made a motion to approve policy advisory 744-747 (2nd Reading). Jody Wilson second and the motion carried a unanimous vote.

16. Discussion/Action to hire Alexis Goodson for part-time Administration Assistant and part-time Custodian/Kitchen help. Ann LeMaster-Wilson made a motion to hire Alexis Goodson for part-time Administration Assistant and part-time Custodial/kitchen help. Jody Wilson seconded the motion. The majority ruled in favor and the motion passed 2 to 1.

17. Discussion/Action to approve FY 23/24 Bell Schedule. Ann LeMaster-Wilson made a motion to approve the FY 23/24 Bell Schedule. Jody Wilson second and the motion carried a unanimous vote.

18. Discussion/Action to approve FY 23/24 Professional Development schedule.

Additional Teacher Professional Development days will be conducted on July 20th, July 24th and July 25th. These days are paid by the state grant at a rate of \$300.00 daily as they are off contractual days.

Ann LeMaster-Wilson made a motion to approve FY 23/24 Professional Development schedule. Jody Wilson seconded and the motion carried a unanimous vote.

19. Next regular board meeting os on August 2, 2023

20. Adjourn regular board meeting. Ann LeMaster-Wilson made a motion to adjourn this board meeting. Jody seconded the motion and motion carried a unanimous vote.

Meeting adjourned at 4:10pm

Pursuant to the Americans with Disabilities Act (ADA), the Bouse Elementary School District does not exclude members of the public from participation in school board meetings and does not deny the benefit of services, programs, activities, or in any way discriminates against individuals with a disability. If an individual can contact (928)851-2213 at the Bouse District Office via phone number or email between the hours of 8:00 a.m. and 3:00 p.m., Monday- Thursday, at least two business days before the meeting.

Pamela Finkbeiner, President

Ann LeMaster- Wilson, Clerk

Jody Wilson, Member

** The order of the agenda items is subject to change at the discretion of the Board. Persons with a disability may request reasonable accommodations by contacting the business office at (928)851-2213. Requests should be made as early as possible to allow time to arrange the accommodation. Members of the Governing Board will attend the meeting either in person or on a conference call.