

Bouse Elementary School District No. 26
Fax: (928)851-2986
Phone (928)851-2213
PO Box 94 Bouse, AZ 85325



NOTICE OF REGULAR BOARD MEETING

BOUSE SCHOOL DISTRICT GOVERNING BOARD

Wednesday, January 4, 2023 at 3:30 pm

Bouse Elementary School

Please see www.bouseschool.org for more info

Pursuant to A.R.S. 38-432.01, NOTICE IS HEREBY GIVEN to the members of the GOVERNING BOARD and the general public that the GOVERNING BOARD OF THE BOUSE SCHOOL DISTRICT NO. 26 will hold a meeting open to the public. The Governing Board reserves the right to move into executive session for legal advice with its attorney, in person or by telephone, for any item listed on the agenda, pursuant to A.R.S. 38-431.02(A) (3). Additional documentation relating to the public meeting agenda may be obtained at least 24 hours in advance of the meeting by contacting the business office at (928)851-2213.

****Minutes****

- 1. Call the meeting to order:** Pam Finkbeiner called this meeting to order at 3:30PM.
Roll call: Pam Finkbeiner, President
Ann LeMaster-Wilson, Clerk
Jody Wilson, Member
Bouse Elementary Staff present: Brandy Peck and Cassandra Calderon.
- 2. Pledge of Allegiance:**
- 3. Approve the agenda:**
Pam Finkbeiner made a motion to approve the Board Agenda as presented. Jody Wilson second and the motion carried a unanimous vote.
- 4. Call to the public-** *This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38- 431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and a decision at a later date.*
No one is present from the public.

** The order of the agenda items is subject to change at the discretion of the Board. Persons with a disability may request reasonable accommodations by contacting the business office at (928)851-2213. Requests should be made as early as possible to allow time to arrange the accommodation. Members of the Governing Board will attend the meeting either in person or on a conference call.

5. Superintendent's Report-

School Events: Award Assembly for 2nd quarter will be held Tomorrow January 5th @ 1:30. This will be followed by our annual Spelling Bee. The first and second place winners will have the opportunity to compete at the County Spelling Bee.

Testing: Students will begin the third Galileo Benchmark next week.

Attendance: We are holding relatively strong with a daily average of 95%.

Other News: The staff is working hard to accomplish all the tasks that were given to us from the department of education. We have completed the first draft of the mission and vision. It is now being put out to the general public for their comments and suggestions. We will begin working on the tracking system for classroom assessments and interventions on our next professional development day, which will be January 13th .

ADE will be conducting an onsite visit On Feb. 7th at which time they will be observing classrooms and having focus discussions with staff.

6. Discussion/Action to approve Public Hearing Minutes for December 7, 2022 as presented.

Ann LeMaster-Wilson made a motion to approve the public hearing minutes for December 7, 2022. Jody Wilson second and the motion carried a unanimous vote.

7. Discussion/action to approve the Regular Board Minutes for December 7, 2022 as presented.

Ann LeMaster-Wilson made a motion to approve the regular board minutes for December 7, 2022. Jody Wilson second and the motion carried a unanimous vote.

8. Discussion/Action on Organization of the Board.

We need to elect Officers. We need a president and a clerk.

I, Ann LeMaster-Wilson nominate Pam Finkbeiner as President of the Board.
Jody Wilson second and the nomination carried a unanimous vote.

(The new President takes over at this time.)

I, Pam Finkbeiner nominate Ann LeMaster-Wilson for clerk of the Board.
Jody Wilson second and the nomination carried a unanimous vote.

9. Discussion/Action to approve Financial Report.

Ann LeMaster-Wilson made a motion to approve Financial Report to include Fund Balance Report for December FY 22/23, expense voucher 2311 in the amount of \$12,180.57, expense voucher 2312 in the amount of \$6,113.52, payroll voucher 12 in the amount of \$27,995.28, Payroll voucher 13 in the amount of \$30,116.16, and Student Activities Fund Report for December in the amount of \$ 5,152.04. Jody Wilson second and the motion carried a unanimous vote.

** The order of the agenda items is subject to change at the discretion of the Board. Persons with a disability may request reasonable accommodations by contacting the business office at (928)851-2213. Requests should be made as early as possible to allow time to arrange the accommodation. Members of the Governing Board will attend the meeting either in person or on a conference call.

10. No Discussion/Action (First Reading Only)-Modified Regulation

First Reading of:

Regulation GDL-R-Support Staff Workload

This regulation is being modified to create a clear procedure of accumulation of compensatory time. It requires the employee to gain Superintendent approval before accruing “comp time”, except in the case of an emergency which requires verbal approval. This regulation also includes a form for the employee to complete upon requesting “comp time”.

11. Discussion/Action to Increase Reimbursement Amounts for Lodging, Meals, and Mileage as provided by the JLBC.

The Joint Legislative Budget Committee [JLBC] approved new maximum state reimbursement amounts for lodging, meals, and mileage expenses. The new state rates that were approved impacts school districts and what school districts are allowed to pay for approved travel. The mileage reimbursement rate was increased by the JLBC from the current rate of 44.5 cents to the federal rate of 62.5 cents. The State rate was last increased in 2006. Lodging rates will increase by 4%. Meals and incidental per diem rate was increased to the federal rate less \$10.

Ann LeMaster-Wilson made a motion to approve the Increase Reimbursements for Lodging, Meals, and Mileage as provided by the JLBC. Jody Wilson second and the motion carried a unanimous vote.

12. Discussion/Action to Pay Teachers for Extra Work Sessions Dictated by ADE.

We have developed a need to add extra work days that fall outside the contracted hours for teachers due to suggestions from the Department of Education. During these extra sessions we will be working to create an updated mission and vision, creating a uniform tracking system for monitoring student growth, and completing our Comprehensive Needs Assessment. Teacher would be paid \$300 for a full day or \$150 for a half day to complete these tasks.

Ann LeMaster-Wilson made a motion to approve paying teachers for extra work sessions dictated by ADE. Jody Wilson second and the motion carried a unanimous vote.

13. Next regular board meeting is on February 1, 2023.

14. Adjourn regular board meeting: Pam Finkbeiner adjourned the meeting at 3:55PM.

Pursuant to the Americans with Disabilities Act (ADA), the Bouse Elementary School District does not exclude members of the public from participation in school board meetings and does not deny the benefit of services, programs, activities, or in any way discriminates against individuals with a disability. If an individual can contact (928)851-2213 at the Bouse District Office via phone number or email between the hours of 8:00 a.m. and 3:00 p.m., Monday- Thursday, at least two business days before the meeting.

Pamela Finkbeiner, President

Ann LeMaster-Wilson, Clerk

Jody Wilson, Member

** The order of the agenda items is subject to change at the discretion of the Board. Persons with a disability may request reasonable accommodations by contacting the business office at (928)851-2213. Requests should be made as early as possible to allow time to arrange the accommodation. Members of the Governing Board will attend the meeting either in person or on a conference call.