

Bouse Elementary School District No. 26  
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## NOTICE OF REGULAR BOARD MEETING

BOUSE SCHOOL DISTRICT GOVERNING BOARD

Wednesday, February 7th, 2024 at 3:30 pm

Bouse Elementary School

Please see [www.bouseschool.org](http://www.bouseschool.org) for more info

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Pursuant to A.R.S. 38-432.01, NOTICE IS HEREBY GIVEN to the members of the GOVERNING BOARD and the general public that the GOVERNING BOARD OF THE BOUSE SCHOOL DISTRICT NO. 26 will hold a meeting open to the public. The Governing Board reserves the right to move into executive session for legal advice with its attorney, in person or by telephone, for any item listed on the agenda, pursuant to A.R.S. 38-431.02(A) (3). Additional documentation relating to the public meeting agenda may be obtained at least 24 hours in advance of the meeting by contacting the business office at (928)851-2213.

## **\*\*MINUTES\*\***

**1. Call the meeting to order at 3:31PM**

**Roll Call: Pamela Finkbeiner, Ann LeMaster-Wilson, Jody Wilson, Paul Martin, Cassandra Calderon, Alexis Goodson, Cynthia Larimore.**

**2. Pledge of Allegiance:**

**3. Discussion/Action to approve the agenda:**

*A Motion was made by Ann LeMaster-Wilson to approve the agenda. Jody Wilson seconded the motion. Motion carried.*

**\*\* The order of the agenda items is subject to change at the discretion of the Board. Persons with a disability may request reasonable accommodations by contacting the business office at (928)851-2213. Requests should be made as early as possible to allow time to arrange the accommodation. Members of the Governing Board will attend the meeting either in person or on a conference call.**

4. **Call to the public-** *This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38- 431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.- No public Comments*

5. **Superintendent's Report-**

- **Students**

Our school's current enrollment is 59 students, up three from last month. With an overall 2nd quarter attendance rate of 95%. Ms. Stephanie's 4/5 grade class won the quarterly awarded pizza party again. Those students with perfect attendance were awarded a popcorn and movie party on January 25<sup>th</sup>. 6<sup>th</sup> grader Riley, will represent Bouse on Thursday, February 15 at 6 p.m. in Parker for the Annual Spelling Bee, with 6<sup>th</sup> Grader Dakoetah, with her second place finish attending as well. Galileo Assessment #3 is now completed with results being evaluated. The annual Take-A-Kid fishing trip is scheduled for this coming Monday, February 12<sup>th</sup>. The annual "8th Grade Visit" is tentatively scheduled for February 29th at the Salome High School.

- **Improvements**

Our new phone system is now onsite and ready to install. New features include English and Spanish features, as well as designated extensions all from one number called from the public. Two new cameras are now onsite, and will be installed on February 13th in the bus loading/unloading area, as well as the east side of the school property, which has no coverage currently. Mr. Dean and I are scheduled to travel to Phoenix in order to pick up our trees by the end of the month, with funding provided for by APS. Our walk-in fridge construction project is now completed, with no issues to report. Our new stand alone refrigerator for the kitchen has been installed. All toilets and urinals in the building now have rebuilt flush valve kits installed, as well as an additional 6 angle stops with supply lines scheduled throughout the kitchen area for replacement as well.

- **State**

Our annual 4 year Arizona state review of our food service program both fiscally and physically has now been completed. No negative fiscal findings were noted, with the remainder of the report expected later this week. Our financial auditors were onsite for three consecutive days, January 29, January 30<sup>th</sup> & January 31<sup>st</sup>. We now wait for the reports on their visit and then additional action by the state as well with a focus on last year's financial deficit that carried over into this academic year. Our Arizona State School Improvement specialist is scheduled to be

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onsite with additional members of her team on February 8<sup>th</sup>, and February 15 & 16<sup>th</sup> with myself and the entire teaching staff as well. I have responded to the ADOT letter addressed to myself as the school administrator seeking comments and concern on the upcoming scheduled highway project for approximately 10 miles of SR72.

**6. Discussion/Action to approve regular board minutes for January 10th, 2024.**

*Ann LeMaster-Wilson made a motion to approve regular board minutes for January 10th, 2024. Jody Wilson seconded the motion. Motion carried.*

**7. Discussion/Action to approve Financial Report.**

*Ann LeMaster-Wilson made a motion to approve the Financial Report. Jody Wilson seconded the motion. Motion carried.*

**8. Discussion/Action to approve all gifts and donations.**

*Ann LeMaster-Wilson made a motion to approve all gifts and donations. Jody Wilson seconded the motion. Motion carried.*

**9. Discussion/Action to approve raising the Personal Vehicle Mileage Reimbursement Rate to 65.5 cents as per the State of Arizona Accounting Manual.**

*Ann LeMaster-Wilson made a motion to approve raising the Personal Vehicle Mileage Reimbursement Rate to 65.5 cents as per the State of Arizona Accounting Manual. Jody Wilson seconded the motion. Motion carried.*

**10. Discussion/Action to approve the Trust Prepaid Account Participant Agreement.**

*Ann LeMaster-Wilson made a motion to approve the Trust Prepaid Account Participant Agreement. Jody Wilson seconded the motion. Motion carried.*

**11. Discussion/Action to approve Bouse Unified School District providing after school snacks to all students during official school days through funding provided by the United States Department of Agriculture.**

*Ann LeMaster-Wilson made a motion to approve Bouse Unified School District providing after*

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*school snacks to all students during official school days through funding provided by the United States Department of Agriculture. Jody Wilson seconded the motion. Motion carried.*

**12. Discussion/Action to accept Amy De Leon's retirement letter.**

*Ann LeMaster-Wilson made a motion to accept Amy De Leon's retirement letter. Jody Wilson seconded the motion. Motion carried.*

**13. Discussion/Action to accept Suzy Grubbs's resignation.**

*Ann LeMaster-Wilson made a motion to accept Suzy Grubb's resignation. Jody Wilson seconded the motion. Motion carried.*

**14. Discussion/Action to offer Tami Lorraine Merritt a position as K-1st teacher. Ann**

*LeMaster-Wilson made a motion to offer Tami Lorraine Merritt a position as K-1st teacher. Jody Wilson seconded the motion. Motion carried.*

**15. Discussion/Action to approve going into executive session.**

*Ann LeMaster-Wilson made a motion to approve going into executive session, Jody Wilson seconded the motion. Motion carried.*

Executive session begins: 3:56 pm

Executive session ends: 4:33 pm

**16. The next board meeting will be held on March 6th, 2024.**

**17. Adjourn regular board meeting:**

*Ann LeMaster-Wilson made a motion to adjourn this regular board meeting. Jody Wilson seconded the motion. Motion carried.*

Meeting adjourned at 4:34 pm

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Pursuant to the Americans with Disabilities Act (ADA), the Bouse Elementary School District does not exclude members of the public from participation in school board meetings and does not deny the benefit of services, programs, activities, or in any way discriminates against individuals with a disability. If an individual can contact (928)851-2213 at the Bouse District Office via phone number or email between the hours of 8:00 a.m. and 3:00 p.m., Monday- Thursday, at least two business days before the meeting.

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**Pamela Finkbeiner, President**

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**Ann LeMaster-Wilson, Clerk**

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**Jody Wilson, Member**

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